



### Title VI Complaint Form

KVRTA is committed to ensuring that no person is excluded from participation in or denied the benefits of its services on the basis of race, color or national origin, as provided by Title VI of the Civil Rights Act of 1964, as amended. Title VI complaints must be filed within 180 days from the date of the alleged discrimination.

The following information is necessary to assist us in processing your complaint. If you require any assistance in completing this form, please contact the Title VI Officer by calling (304) 343-3840. The completed form must be returned to KVRTA, Jacob Pitman, P.O. Box 1188, Charleston, WV 25324.

Your Name:	Home Phone:
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Street Address:	Cell Phone:
	City, State & Zip Code:

Person(s) discriminated against (if someone other than complainant):

Name(s):

Street Address, City, State & Zip Code:	
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Which of the following best describes the reason for the alleged discrimination took place? (Circle one) Race Color National Origin (Limited English Proficiency)	Date of Incident:
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Please describe the alleged discrimination incident. Provide the names and title of all KVRTA employees involved if available. Explained what happened and whom you believe was responsible. Please use the back of this form if additional space is required.


Complete reverse side of form



Please describe the alleged discrimination incident (continued)	
Have you filed a complaint with any other federal, state or local agencies? (Circle one) Yes / No If so, list agency / agencies and contact information below:	
Agency:	Contact Name:
Street Address, City, State & Zip Code:	Phone:
Agency:	Contact Name:
Street Address, City, State & Zip Code:	Phone:
I affirm that I have read the above charge and that it is true to the best of my knowledge, information and belief.	
Complainants Signature:	Date: