

**MINUTES  
OF THE MEETING OF  
THE BOARD OF MEMBERS  
KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY**

**July 21, 2022**

The Board of Members of the Kanawha Valley Regional Transportation Authority (KVRTA) met for its regular monthly meeting at the offices of the Authority (with attendance both in person and also via video conferencing) at 8:45 AM, Thursday, July 21, 2022, pursuant to proper notice to the public and news media.

Present were Valerie Gainer and Todd Goldman, representing Kanawha County, Eric Hicks, Joe Koval\* Jay Snodgrass\* and Thomas Toliver representing the City of Charleston, Connie Fout representing the Town of Belle, Larry Bailey\* representing the City of Dunbar, Dave Casebolt\* representing the City of Nitro, Jean Arthur\* representing the City of South Charleston and Robert Sutphin representing the City of St. Albans. Also present were members of the KVRTA Staff including Chris Baldwin, Travis Garrett, Sean Hill, Brandon Landers, Scott Menefee, Jacob Pitman, and Curt Zickafoose. In addition, there were in attendance, Grace Hurney of Jackson Kelly PLLC - legal counsel to the Authority, Brett Meadows - representing Local ATU-1742, and Kelsey Tucker – Transportation Planning Manager: Regional Intergovernmental Council (\* - denotes attended virtually).

Absent were David White.

Mr. Goldman began the meeting by welcoming everybody. The reading of the minutes of the June 16, 2022, meeting was dispensed with since each member of the Board had been previously provided with a copy thereof. Following the review of the minutes a motion was made by Mr. Hicks and duly seconded, the minutes of the June 16, 2022, meeting were approved by unanimous consent.

Mr. Hill presented the Voting Rights Resolution and reviewed the contributions and votes attributed to each jurisdiction. After brief discussion a motion was made by Ms. Fout, and duly seconded, the resolution was approved by unanimous consent.

Mr. Goldman moved on to the election of officers by identifying the existing Executive Committee, Chair-Mr. Todd Goldman, Vice-Chair-Valerie Gainer, and Secretary-Mr. Eric Hicks. After a brief discussion. Mrs. Fout motioned the following appointment of officers: Chair-Mr. Todd Goldman, Vice-Chair-Ms. Valerie Gainer, and Secretary-Mr. Eric Hicks. The motion was duly seconded and approved by unanimous consent.

Mr. Menefee presented the financial statements for June 2022 consisting of the statement of net position, the statement of revenues and expenses, comparative analysis of operations, the four weeks moving totals for passenger revenues, and a statistical analysis of operations. He stated that revenues for June totaled \$146,668 while expenses for the month were \$1,140,106. Mr. Menefee noted the changes in total operating revenue and expenses in comparison to last year. The financial statements for June were received and filed as presented and directed to be attached to and made a part of these minutes.

Mr. Hill informed the board there were no invoices to approve in excess of \$5,000.

Mr. Zickafoose then presented the Insurance Report and stated there were no changes during the month of June. Mr. Pittman then presented the KAT operations Report and called attention to the amount of \$52,108.20 received from the SOR program in June.

Mr. Hill then provided an update on Training; he then presented the facility improvement plan. He then requested Mr. Zickafoose to discuss the change order from Trasher regarding the environmental study. Mr. Hill updated the board on his discussion with Wendel.

Mr. Goldman presented to the board discussing a meeting he and other board members had with Neoride. He then requested Mr. Pitman present the resolution for Neoride. Mr. Pitman reviewed past and current efforts to improve farebox technology. Current fareboxes need to be replaced and after research, KRT staff recommends purchasing validators and software from Masabi. In order to reduce costs staff also recommends joining Neoride which serves as a council of governments for transit authorities in Ohio, Kentucky, Michigan and Arkansas. After a brief discussion a motion by Mr. Sutphin was duly seconded and approved by unanimous consent.

Lastly, Mr. Goldman requested Mr. Menefee present to the board the ongoing audit.

With nothing further to be discussed, a motion was made by Mr. Goldman to adjourn the meeting. The next regular meeting of the Board will be held Thursday, September,15 8:45 AM at the Authority's offices at 1550 4th Avenue in Charleston.