

**MINUTES
OF THE MEETING OF
THE BOARD OF MEMBERS
KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY**

October 20, 2022

The Board of Members of the Kanawha Valley Regional Transportation Authority (KVRTA) met for its regular monthly meeting at the offices of the Authority (with attendance both in person and via video conferencing) at 8:45 AM, Thursday, October 20, 2022, pursuant to proper notice to the public and news media.

Present were Valerie Gainer*, Jay Snodgrass, and Todd Goldman representing Kanawha County, Eric Hicks, Thomas Toliver and Joe Koval* representing the City of Charleston, Connie Fout representing the Town of Belle, Dave Casebolt* representing the City of Nitro, Jean Arthur* representing the City of South Charleston, and Robert Sutphin representing the City of St. Albans. Also present were members of the KVRTA Staff including Chris Baldwin, Travis Garrett, Sean Hill, Scott Menefee, Jacob Pitman, and Curt Zickafoose. In addition, there were in attendance, Jane Bostic* City of Charleston, Chris Lambert of Suttle & Stalnaker Nick Presley of Jackson Kelly PLLC - legal counsel to the Authority, Kelsey Tucker* with RIC, David Sayre- representing Local ATU-1742, (* - denotes attended virtually).

Absent were David White and Larry Bailey.

Mr. Goldman began the meeting by welcoming everybody. The reading of the minutes of the September 15, meeting was dispensed with since each member of the Board had been previously provided with a copy thereof. a motion by Jay Snodgrass and duly seconded, the minutes of the September 15, 2022, meeting were approved by unanimous consent.

Mr. Menefee presented the financial statements for September 2022 consisting of the statement of net position, the statement of revenues and expenses, comparative analysis of operations, the four weeks moving totals for passenger revenues, and a statistical analysis of operations. He stated that revenues for September totaled \$152,423 while expenses for the month were \$1,135,482, Mr. Menefee noted the changes in total operating revenue and expenses in comparison to last year. The financial statements for August were received and filed as presented and directed to be attached to and made a part of these minutes.

Mr. Hill informed the board there were no invoices to approve in excess of \$5,000.

Mr. Zickafoose then presented the Insurance Report and stated there was a change during the month of September. Mr. Pittman then presented the KAT operations Report and called attention to the amount of \$55,000 received from the SOR program in September. Mr. Pittman informed the board that hosted listening sessions on the delayed markup.

Mr. Goldman then turned to Sean Hill to discuss the facility improvement plan: Mr. Hill stated that progress is being made for the new facility. Thrasher has been site to continue the work on the environmental portion. The State Historic Preservation Office determined nothing of Historic Value was found on the site

Mr. Goldman then turned to Chris Lambert with Suttle & Stalnaker to present the results of the annual audit. Mr. Lambert concluded that they found no issues with the authorities' financial statements. After a discussion a motion was made by Robert Sutphin and duly seconded to accept the audit report as present and approved by unanimous consent.

Mr. Goldman then move to Mr. Hill annual evaluation. Mr. Goldman then asked Mr. Hill to give a review of the last year Mr. Goldman opened the meeting to the board, staff, and the general public to give comments on Mr. Hill's performance. After a discussion, a motion was made by Connie Fout and duly seconded that the executive committee work with Mr. Hill to create a compensation package and approved by unanimous consent.

Mr. Hill presented a scope of work and fee proposal from Kimley-Horn for a Comprehensive Operation Analysis. After a discussion a motion was made by Connie Fout and duly second to accept \$186,764 to Kimley Horn to complete the Comprehensive Operational Analysis and approved by unanimous consent.

Mr. Hill informed the board that he recommends Via as part of Neo Ride as the On-Demand Software provider. After a brief discussion, a motion was made by Robert Sutphin by and duly seconded that the board accept a 5-year contract to VIA to provide On-Demand Software for \$331,700 and approved by unanimous consent.

Mr. Hill presented a resolution asking the board not to support Amendment 2 on the general election ballot. After a discussion a motion was made by Robert Sutphin and duly seconded to pass the resolution and approved by unanimous consent.

With nothing further to be discussed, a motion was made by Mr. Goldman to adjourn the meeting. The next regular meeting of the Board will be held Thursday, November 17, 8:45 AM at the Authority's offices at 1550 4th Avenue in Charleston.