

**MINUTES
OF THE MEETING OF
THE BOARD OF MEMBERS
KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY**

June 15th, 2023

The Board of Members of the Kanawha Valley Regional Transportation Authority (KRT) met for its regular monthly meeting at the offices of the Authority (with attendance both in person and via video conferencing) at 8:45 AM, Thursday, June 15th, 2023, pursuant to proper notice to the public and news media.

Present were, Todd Goldman, Valerie Gainer* and Jay Snodgrass, representing Kanawha County, Heidi Bonnet Adams and Thomas Toliver, representing the City of Charleston, Larry Bailey* representing the City of Dunbar, David White, representing the City of Montgomery, Dave Casebolt, representing the City of Nitro, Jean Arthur, representing the City of South Charleston, and Bob Sutphin, representing the City of St. Albans. Also present were members of the KRT Staff including, Chris Baldwin, Travis Garrett, Kelsey Harrah, Sean Hill, Scott Menefee, Jacob Pitman, Angie Talbot, and Curt Zickafoose. In addition, there were in attendance, Grace Hurney of Jackson Kelly PLLC - legal counsel to the Authority, Kay Summers* Mayor of Clendenin, Brett Meadows and David Smith representing ATU Local 1742, and Aaron Morris. (* - denotes attended virtually).

Absent: Bobbi Spry

Mr. Goldman began the meeting by welcoming everybody and taking a roll call. The reading of the minutes of the May 18th, 2023, meeting was waived as each member of the Board had been given a chance to review them beforehand. A motion was made by Jay Snodgrass and duly seconded, the minutes of the May 18th, 2023, meeting were approved by unanimous consent.

Mr. Menefee presented the financial statements for May 2023 consisting of the statement of net position, the statement of revenues and expenses, comparative analysis of operations, the four weeks moving totals for passenger revenues, and a statistical analysis of operations. He stated that revenues for May totaled \$164,249 while expenses for the month were \$1,244,289. Mr. Menefee noted the changes in total operating revenue and expenses in comparison to last year. The financial statements for May were received and filed as presented and directed to be attached to and made a part of these minutes.

Mr. Hill informed the board there were no invoices to approve in excess of \$5,000.

Mr. Zickafoose then presented the Insurance Report and reported no new insurance claims. Mr. Pitman then presented the KAT Operations Report.

Mr. Goldman then turned to Mr. Hill to discuss the Comprehensive Operational Analysis and Facility Improvement Plan: Mr. Hill gave an update on micro transit and the FTA grant application.

Mr. Goldman turned to Mr. Menefee for approval of the FY 2023 Operating and Capital Budget Revision. After the presentation and a brief discussion, Mr. Sutphin made the motion to accept the FY 2023 Operating and Capital Budget Revision as presented, which was then duly seconded and approved unanimously.

Mr. Goldman turned to Mr. Snodgrass for a motion. Mr. Snodgrass moved that the Board go in to Executive Session pursuant to West Virginia Code Section 6-9A-4(b)(2)(A) and Section 6-9A-4(b)(2)(A)(11) and Section 6-9A-4(b)(2)(A)(12) for the purpose of discussing the collective bargaining agreement with legal counsel and to consider the compensation contained in the document, which was then duly seconded and approved unanimously.

Mr. Snodgrass moved to come out of Executive Session. Mr. Sutphin made the motion to accept the collective bargaining agreement, which was duly seconded and approved unanimously.

Mr. Goldman turned to Mr. Hill to discuss the On-Demand Service Vendor Contract. After the presentation and a brief discussion, the item was tabled.

With nothing further to be discussed, a motion was made by Mr. Sutphin to adjourn the meeting. The next regular meeting of the Board will be held Thursday, July 20, 2023, 8:45 AM at the Authority's offices at 1550 4th Avenue in Charleston.