

**MINUTES OF THE MEETING OF
THE BOARD OF MEMBERS
KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY**

July 20, 2023

The Board of Members of the Kanawha Valley Regional Transportation Authority (KRT) met for its regular monthly meeting at the offices of the Authority (with attendance both in person and via video conferencing) at 8:45 AM on Thursday, July 20, 2023, pursuant to proper notice to the public and news media.

Present were Valerie Gainer, Jay Snodgrass (representing Kanawha County), Heidi Bonnett Adams and Thomas Toliver (representing the City of Charleston), Larry Bailey* (representing the City of Dunbar), David Casebolt* (representing the City of Nitro), Jean Arthur (representing the City of South Charleston), and Bob Sutphin (representing the City of St. Albans). Also present were members of KRT Staff including Chris Baldwin, Travis Garrett, Jessica Gardner, Sean Hill, Jacob Pitman, Angie Talbot, and Curt Zickafoose. Additionally, the following persons were in attendance: Grace Hurney of Jackson Kelly PLLC (legal counsel to the Authority), Brett Meadows and David Smith (representing ATU Local 1742), Logan Neeley of ModivCare.

* - denotes virtual attendance

Absent were Todd Goldman, Bobbie Spry, and David White.

Ms. Valerie Gainer, Vice-Chair, called the meeting to order by welcoming everyone and taking a roll call. The reading of the minutes of the June 15, 2023 meeting was dispensed with as each member of the Board had been previously provided with a copy thereof. A motion to approve the minutes of the June 15, 2023 meeting was made by Mr. Jay Snodgrass. The motion was duly seconded and carried with unanimous consent.

Mr. Sean Hill presented the Voting Rights Resolution and reviewed the contributions and votes attributed to each jurisdiction. After a brief discussion, Mr. Snodgrass made a motion to adopt the Voting Rights Resolution as presented. The motion was duly seconded and carried with unanimous consent.

Ms. Gainer then moved to the Election of Officers. Ms. Gainer opened the floor for the nomination of officers. After a brief discussion, the proposed slate of candidates and officers were nominated as follows: Chair-Mr. Todd Goldman, Vice-Chair-Ms. Valerie Gainer, Treasurer-Jean Arthur, and Secretary-Heidi Bonnett Adams. After the nominations were closed, Mr. Sutphin made a motion to approve the appointment of officers. The motion was duly seconded and carried with unanimous consent.

Mr. Hill presented the financial statements for June 2023 consisting of the statement of net position, the statement of revenues and expenses, a comparative analysis of operations, the four weeks moving totals for passenger revenues, and a statistical analysis of operations. Mr. Hill stated that revenues for June 2023 totaled \$419,066 and expenses totaled \$1,351,305. Mr. Hill noted the changes in total operating revenue and expenses in comparison to the prior year. The financial statements for June were received and filed as presented and directed to be attached to and made a part of these minutes.

Mr. Hill informed the board that there were no invoices in excess of \$5,000 to approve.

Mr. Zickafoose presented the Insurance Report and reported five new insurance claims. Mr. Pitman presented the KAT/Operations Report and called attention to the amount of \$80,897.40 received from the SOR program for June 2023.

Mr. Hill provided an update on the Comprehensive Operational Analysis and Facility Improvement Project. Mr. Hill discussed the progress of the Comprehensive Operational Analysis and ongoing initiatives for the Facility Improvement Project. After a brief discussion, Ms. Gainer moved onto new business.

Ms. Gainer turned to Mr. Hill to present the Banking Resolutions item. After a brief discussion, the item was tabled.

Mr. Hill presented the Non-Essential Medical Transport (NEMT) Contract for approval. Mr. Hill provided an overview on the importance of non-essential medical transport and the increasing demand for NEMT in Kanawha County. Logan Neeley of ModivCare shared information about ModivCare's background and their current partnerships with other transit providers throughout the state. After a brief discussion, a motion to approve the Non-Essential Medical Transport (NEMT) Contract was made by Mr. Sutphin. The motion was duly seconded and carried with unanimous consent.

Ms. Gainer then turned to Mr. Hill to provide an update on the new mobile application, KRT plus. Mr. Hill gave an overview on the new app and a technical demonstration to showcase the app's capabilities and benefits for passengers.

With nothing further to be discussed, a motion was made by Mr. Sutphin to adjourn the meeting.

The next regular meeting of the Board will be held on Thursday, August 17, 2023, at 8:45 AM at the offices of the Authority, located at 1550 4th Avenue in Charleston.