

**MINUTES OF THE MEETING OF
THE BOARD OF MEMBERS
KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY**

April 18, 2024

The Board of Members of the Kanawha Valley Regional Transportation Authority (KVRTA) met for its regular monthly meeting at the offices of the Authority (with attendance both in person and via video conferencing) at 8:45 AM on Thursday, April 18, 2024, pursuant to proper notice to the public and news media.

Present were President Todd Goldman, Valerie Gainer, Jay Snodgrass (representing Kanawha County), Heidi Bonnett Adams, and Thomas Toliver (representing the City of Charleston), Mayor Dave Casebolt* (representing the City of Nitro), Marc Doughty (representing the Town of Belle), and Larry Bailey* (representing the City of Dunbar). Also present were members of KVRTA Staff: Chris Baldwin, Jessica Gardner, Travis Garrett, Kelsey Harrah, Sean Hill, Jacob Pitman, Angie Talbott, and Curt Zickafoose. Additionally, the following persons were in attendance: Grace Hurney of Jackson Kelly PLLC (legal counsel to the Authority), Brett Meadows (representing ATU Local 1742).

* - denotes virtual attendance

Absent were Jean Arthur, Michael Farmer, Bobbie Spry, and Robert Sutphin.

President Todd Goldman called the meeting to order by welcoming everyone and taking a roll call. The reading of the minutes of the March 21, 2024 meeting was dispensed with as each member of the Board had been previously provided with a copy thereof. A motion to approve the minutes of the March 21, 2024 meeting was made by Jay Snodgrass. The motion was duly seconded and carried with unanimous consent.

Ms. Gardner presented the financial statements for March 2024, consisting of the statement of net position, the statement of revenues and expenses, a comparative analysis of operations, the four weeks moving totals for passenger revenues, and a statistical analysis of operations. Ms. Gardner stated that revenues for March 2024 totaled \$351,242 and expenses totaled \$1,539,670. Ms. Gardner also noted the changes in total operating revenues and expenses in comparison to the prior year. The financial statements for March 2024 were received, filed as presented, and directed to be attached to, and made a part of these minutes.

Mr. Zickafoose presented the Insurance Report and reported three new insurance claims. Mr. Pitman then presented the KAT/Operations Report. Mr. Pitman noted the amount received from the State Opioid Response (SOR) program, totaling \$157,666.96 for March 2024.

President Goldman then moved on to new business with the Administration Roof Contract. Mr. Garrett provided details of the received bids to the Board. A motion for the award of a contract

with Harris Brothers Roofing Company to replace the administration building roof was made by Jay Snodgrass. The motion was duly seconded and carried with unanimous consent.

With nothing further to be discussed, a motion was made by President Todd Goldman to adjourn the meeting. The next regular meeting of the Board will be held on May 15, 2024, at 8:45 AM at the offices of the Authority, located at 1550 4th Avenue in Charleston.