

**MINUTES OF THE MEETING OF
THE BOARD OF MEMBERS
KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY**

March 21, 2024

The Board of Members of the Kanawha Valley Regional Transportation Authority (KVRTA) met for its regular monthly meeting at the offices of the Authority (with attendance both in person and via video conferencing) at 8:45 AM on Thursday, March 21, 2024, pursuant to proper notice to the public and news media.

Present were President Todd Goldman, Valerie Gainer, Jay Snodgrass (representing Kanawha County), Heidi Bonnett Adams, Bobbie Spry*, and Thomas Toliver (representing the City of Charleston), Jean Arthur (representing the City of South Charleston), Mayor Dave Casebolt* (representing the City of Nitro), Marc Doughty (representing the Town of Belle), Larry Bailey* (representing the City of Dunbar), and Robert Sutphin (representing the City of St. Albans). Also present were members of KVRTA Staff: Chris Baldwin, Travis Garrett, Jessica Gardner, Kelsey Harrah, Sean Hill, Jacob Pitman, and Curt Zickafoose. Additionally, the following persons were in attendance: Kay Summers* (Mayor of Clendenin), Grace Hurney of Jackson Kelly PLLC (legal counsel to the Authority), Sam Richardson* (RIC), Brett Meadows* and David Smith (representing ATU Local 1742).

* - denotes virtual attendance

Absent were Michael Farmer and David White.

President Todd Goldman called the meeting to order by welcoming everyone and taking a roll call. The reading of the minutes of the February 15, 2024 meeting was dispensed with as each member of the Board had been previously provided with a copy thereof. A motion to approve the minutes of the February 15, 2024 meeting was made by Jay Snodgrass. The motion was duly seconded and carried with unanimous consent.

Ms. Gardner presented the financial statements for February 2024, consisting of the statement of net position, the statement of revenues and expenses, a comparative analysis of operations, the four weeks moving totals for passenger revenues, and a statistical analysis of operations. Ms. Gardner stated that revenues for February 2024 totaled \$346,897 and expenses totaled \$1,173,701. Ms. Gardner also noted the changes in total operating revenues and expenses in comparison to the prior year. The financial statements for February 2024 were received, filed as presented, and directed to be attached to, and made a part of these minutes.

Mr. Hill informed the Board that there were no invoices in excess of \$5,000 to approve.

Mr. Zickafoose presented the Insurance Report and reported three new insurance claims. Mr. Pitman then presented the KAT/Operations Report. Mr. Pitman noted the amount received from the State Opioid Response (SOR) program, totaling \$151,553.15 for February 2024.

President Goldman then moved on to new business. Mr. Hill provided the Board with the Comprehensive Operational Analysis (C.O.A.) Recommendations. Mr. Hill discussed the recommendations of the C.O.A. Mr. Hill then explained the process of implementation for the C.O.A. recommendations. Prior to implementing final recommendations, the Authority will conduct public hearings and additional public outreach efforts in accordance with Title VI requirements and Board approval. After brief discussion, no formal action was taken on this agenda item.

President Goldman turned to Mr. Pitman for the Masabi Contract Renewal. Mr. Pitman presented the contract renewal and discussed the mobile fare payment processing services that are provided by Masabi. After brief discussion, a motion to approve the Masabi Contract Renewal was made by Robert Sutphin. The motion was duly seconded and carried with unanimous consent.

With nothing further to be discussed, a motion was made by President Todd Goldman to adjourn the meeting. The next regular meeting of the Board will be held on April 18, 2024, at 8:45 AM at the offices of the Authority, located at 1550 4th Avenue in Charleston.