

**MINUTES OF THE MEETING OF
THE BOARD OF MEMBERS
KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY**

May 15, 2024

The Board of Members of the Kanawha Valley Regional Transportation Authority (KVRTA) met for its regular monthly meeting at the offices of the Authority (with attendance both in person and via video conferencing) at 8:45 AM on Wednesday, May 15, 2024, pursuant to proper notice to the public and news media.

Present were President Todd Goldman, Michael Farmer*, and Valerie Gainer (representing Kanawha County), Heidi Bonnett Adams and Thomas Toliver (representing the City of Charleston), Mayor David Casebolt* (representing the City of Nitro), Jean Arthur (representing the City of South Charleston), Robert Sutphin (representing the City of St. Albans), and Larry Bailey* (representing the City of Dunbar). Also present were members of KRT Staff: Chris Baldwin, Jessica Gardner, Travis Garrett, Kelsey Harrah, Sean Hill, Jacob Pitman, Angie Talbott, and Curt Zickafoose. Additionally, the following persons were in attendance: Grace Hurney of Jackson Kelly PLLC (legal counsel to the Authority), Amanda Conley, Robert McKinney, and Brett Meadows (representing ATU Local 1742), and Aaron Morris.

* - denotes virtual attendance

Absent were Marc Doughty, Jay Snodgrass, Bobbie Spry, and David White.

President Todd Goldman called the meeting to order by welcoming everyone and taking a roll call. The reading of the minutes of the April 18, 2024, meeting was dispensed with as each member of the Board had been previously provided with a copy thereof. A motion to approve the minutes of the April 18, 2024, meeting was made by Valerie Gainer. The motion was duly seconded and carried with unanimous consent.

Ms. Gardner presented the financial statements for April 2024, consisting of the statement of net position, the statement of revenues and expenses, a comparative analysis of operations, the four weeks moving totals for passenger revenues, and a statistical analysis of operations. Ms. Gardner stated that revenues for April 2024 totaled \$272,074 and expenses totaled \$1,330,850. Ms. Gardner also noted the changes in total operating revenues and expenses in comparison to the prior year. The financial statements for April 2024 were received, filed as presented, and directed to be attached to, and made a part of these minutes.

Mr. Zickafoose presented the Insurance Report and reported two new insurance claims. Mr. Pitman then presented the KAT/Operations Report. Mr. Pitman noted the amount received from the State Opioid Response (SOR) program for April 2024, totaling \$141,295.

President Goldman then moved on to new business with the discussion and approval of the FY 2025 Operating and Capital Budget. The budget committee, consisting of President Goldman, Valerie Gainer, Heidi Bonnett Adams, and Jay Snodgrass previously met with staff to review the detailed general ledger accounts in preparation of the draft FY 2025 Operating and Capital Budget. Ms. Gardner provided a presentation of the proposed budget to the Board. The proposed total budget increased by \$1,156,952 from the previous year. After the presentation and a brief discussion, Robert Sutphin made a motion to approve the FY 2025 Operating and Capital Budget as presented. The motion was duly seconded and carried with unanimous consent.

President Goldman turned to the public comment portion of the agenda. Aaron Morris, a private citizen, gave remarks.

With nothing further to be discussed, a motion was made by President Goldman to adjourn the meeting. The next regular meeting of the Board will be held at 8:45 AM on June 27, 2024, at the offices of the Authority, located at 1550 Fourth Avenue in Charleston.