

**MINUTES OF THE MEETING OF
THE BOARD OF MEMBERS
KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY**

August 22, 2024

The Board of Members of the Kanawha Valley Regional Transportation Authority (KVRTA) met for its regular monthly meeting at the offices of the Authority (with attendance both in person and via video conferencing) at 8:45 AM on Thursday, August 22, 2024, pursuant to proper notice to the public and news media.

Present were President Todd Goldman, Valerie Gainer, Michael Farmer, and Jay Snodgrass (representing Kanawha County), Heidi Bonnett Adams* and Thomas Toliver (representing the City of Charleston), Robert Sutphin (representing the City of St. Albans), Larry Bailey* (representing the City of Dunbar), Marc Doughty (representing the Town of Belle), and Maurice Anderson (representing the City of Montgomery). Also present were members of KRT staff: Chris Baldwin, Jessica Gardner, Travis Garrett, Sean Hill, Jacob Pitman, and Angie Talbott. Additionally, the following persons were in attendance: Grace Hurney of Jackson Kelly PLLC (legal counsel to the Authority), Jeffery Mace* (RIC), Amanda Conley, Robert McKinney, and Brett Meadows (representing ATU Local 1742), Monica Mason and Tracy Surface (representing KCEAA), and David Smith.

* - denotes virtual attendance

Absent were Jean Arthur, Mayor David Casebolt, and Bobbie Spry.

President Todd Goldman called the meeting to order by welcoming everyone and taking a roll call. The reading of the minutes of the July 25, 2024, meeting was dispensed with as each member of the Board had been previously provided with a copy thereof. A motion to approve the minutes of the July 25, 2024, meeting was made by Mr. Snodgrass. The motion was duly seconded and carried with unanimous consent.

Ms. Gardner presented the financial statements for July 2024, consisting of the statement of net position, the statement of revenues and expenses, a comparative analysis of operations, the four weeks moving totals for passenger revenues, and a statistical analysis of operations. Ms. Gardner stated operating revenues for July 2024 totaled \$326,035 and expenses totaled \$1,323,177. Ms. Gardner also noted the changes in total operating revenues and expenses in comparison to the prior year. The financial statements for July 2024 were received, filed as presented, and directed to be attached to, and made a part of these minutes.

President Goldman moved to the discussion of an invoice received from the Kanawha County Emergency Ambulance Authority (KCEAA) in excess of \$5,000. After a brief discussion, no action was taken.

President Goldman then moved to Old Business. President Goldman turned to Mr. Zickafoose to present the Insurance Report. Mr. Zickafoose reported two new insurance claims for July 2024. Mr. Pitman then presented the KAT/Operations Report and noted the amount received from the State Opioid Response (SOR) program for July 2024, totaling \$139,602.

President Goldman moved to the Comprehensive Operational Analysis (COA). The COA Committee previously met on August 13, 2024, and will reconvene next month. A public hearing on the proposed recommendations will be held prior to the next regular meeting of the Board. No action was taken on this item.

President Goldman then moved to New Business with the Maintenance Facility Upgrade Proposal. A proposal for the engineering and design of the maintenance facility upgrade from Wendel was presented to the Board for consideration. After a brief discussion, a motion to accept the Maintenance Facility Upgrade Proposal was made by Mr. Sutphin. The motion was duly seconded and carried with unanimous consent.

President Goldman turned to Mr. Garrett to provide the Fuel Bay Roof Replacement/Repair agenda item. Mr. Garrett discussed the previous repair to the fuel bay roof and presented cost estimates to replace or repair the roof. After a brief discussion, a motion to approve the issuance of a request for proposal (RFP) to replace the fuel bay roof was made by Mr. Snodgrass. The motion was duly seconded and carried with unanimous consent.

Mr. Garrett provided the Support Vehicle Update to the Board. A proposal from Moses Ford was received for the purchase of two support vehicles. The deadline to receive proposals from eligible vendors was extended. No action was taken on this item.

President Goldman then moved to the Public Comments portion of the meeting. Betty Rivard, a private citizen, provided remarks.

With nothing further to be discussed, President Goldman adjourned the meeting. The next regular meeting of the Board will be held Thursday, September 26, 2024, at 8:45 AM at the offices of the Authority, located at 1550 Fourth Avenue in Charleston.