

**MINUTES OF THE MEETING OF
THE BOARD OF MEMBERS
KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY**

October 17, 2024

The Board of Members of the Kanawha Valley Regional Transportation Authority (KVRTA) met for its regular monthly meeting at the offices of the Authority (with attendance both in person and via video conferencing) at 8:45 AM on Thursday, October 17, 2024, pursuant to proper notice to the public and news media.

Present were President Todd Goldman, Valerie Gainer, Michael Farmer, and Jay Snodgrass (representing Kanawha County), Heidi Bonnett Adams* and Thomas Toliver (representing the City of Charleston), Larry Bailey* (representing the City of Dunbar), Mayor David Casebolt* (representing the City of Nitro), Jean Arthur (representing the City of South Charleston), Robert Sutphin (representing the City of St. Albans), Maurice Anderson* (representing the City of Montgomery), and Marc Doughty* (representing the Town of Belle). Also present were members of KRT staff: Chris Baldwin, Jessica Gardner, Travis Garrett, Sean Hill, Jacob Pitman, and Angie Talbott. Additionally, the following persons were in attendance: Grace Hurney of Jackson Kelly PLLC (legal counsel to the Authority), Jeffery Mace* (RIC), Brett Meadows (representing ATU Local 1742), Chris Lambert (Suttle & Stalnaker), and David Smith.

* - denotes virtual attendance

Absent was Bobbie Spry.

President Todd Goldman called the meeting to order by welcoming everyone and taking a roll call. The reading of the minutes of the September 26, 2024, meeting was dispensed with as each member of the Board had been previously provided with a copy thereof. A motion to approve the minutes of the September 26, 2024, meeting was made by Mr. Snodgrass. The motion was duly seconded and carried with unanimous consent.

Ms. Gardner presented the financial statements for September 2024, consisting of the statement of net position, the statement of revenues and expenses, a comparative analysis of operations, the four weeks moving totals for passenger revenues, and a statistical analysis of operations. Ms. Gardner stated operating revenues for September 2024 totaled \$330,940 and expenses totaled \$1,364,466. Ms. Gardner also noted the changes in total operating revenues and expenses in comparison to the prior year. The financial statements for September 2024 were received, filed as presented, and directed to be attached to, and made a part of these minutes.

President Goldman moved to the Presentation and Acceptance of the FY 2024 Annual Audit. Chris Lambert of Suttle & Stalnaker presented the opinion and financial statements of the FY 2024 annual audit. After a brief discussion, a motion to approve the FY 2024 Annual Audit was made by Ms. Gainer. The motion was duly seconded and carried with unanimous consent.

President Goldman then moved to Old Business. President Goldman turned to Mr. Zickafoose to present the Insurance Report. Mr. Zickafoose reported one new insurance claim for September 2024. Mr. Pitman then presented the KAT/Operations Report and noted the amount received from the State Opioid Response (SOR) program for September 2024, totaling \$143,976.

President Goldman moved to New Business with the Executive Director Annual Review. President Goldman asked the Board, KRT staff, and the general public for comment on Mr. Hill's annual performance. After a brief discussion, a motion to approve a salary increase for Mr. Hill, to be effective next pay period, was made by Mr. Farmer. The motion was duly seconded and carried with unanimous consent.

President Goldman then moved to the RFP Selection for the Maintenance Roof Replacement. Proposals for the fuel bay roof replacement were received from Harris Brothers Roofing Company, Tri-State Roofing, and Action Construction. Harris Brothers Roofing Company was the staff recommendation for the fuel bay roof replacement. After a brief discussion, a motion to accept the proposal from Harris Brothers Roofing Company was made by Mr. Sutphin. The motion was duly seconded and carried with unanimous consent.

President Goldman moved to the Validator Warranty. Mr. Pitman presented the extended hardware warranty for Justride Validators. After a brief discussion, a motion to accept the Validator Warranty was made by Mr. Sutphin. The motion was duly seconded and carried with unanimous consent.

President Goldman then moved to the Public Comments portion of the meeting. No remarks were provided.

With nothing further to be discussed, President Goldman adjourned the meeting. The next regular meeting of the Board will be held Thursday, November 21, 2024, at 8:45 AM at the offices of the Authority, located at 1550 Fourth Avenue in Charleston.