

**MINUTES OF THE MEETING OF
THE BOARD OF MEMBERS
KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY**

August 21, 2025

The Board of Members of the Kanawha Valley Regional Transportation Authority (KRT) met for its regular monthly meeting at the offices of the Authority (with attendance both in person and via video conferencing) at 8:45 AM on Thursday, August 21, 2025, pursuant to proper notice to the public and news media.

Present were President Valerie Gainer (representing Kanawha County), Todd Goldman (representing Kanawha County), Jay Snodgrass (representing Kanawha County), Michael Farmer (representing Kanawha County), Thomas Toliver (representing the City of Charleston), Heidi Bonnett Adams (representing the City of Charleston), *Dave Casebolt (representing the City of Nitro), *Maurice Anderson (representing the City of Montgomery), and Jean Arthur (representing the City of South Charleston). Also present were members of KRT staff: Travis Garrett, Jacob Pitman, Curt Zickafoose, Jess Gardner, Sean Hill, and Chris Baldwin. Additionally, Grace Hurney of Jackson Kelly PLLC (legal counsel to the Authority), Jeffery Mace (representing RIC), Brett Meadows (representing ATU Local 1742), and Audrey Conn (Small Business Liaison with the City of Charleston) were in attendance.

* - denotes virtual attendance

Absent were Larry Bailey (representing the City of Dunbar), Robert Sutphin (representing the City of St. Albans), Bobbi Spry (representing the City of Charleston), and Marc Doughty (representing the Town of Belle).

President Valerie Gainer called the meeting to order by welcoming everyone and taking a roll call. The reading of the minutes of the July meeting was dispensed as each member of the Board had been previously provided with copies thereof. A motion to approve the minutes of the July meeting was made and seconded and carried with unanimous consent.

Jessica Gardner presented the financial statements for July 2025, consisting of the statement of net position, the statement of revenues and expenses, and a comparative analysis of operations. Mrs. Gardner stated operating revenues for July 2025 totaled \$295,175 and expenses totaled \$1,499,377. We received \$557,862.93 in levy receipts.

There were no invoices in excess of \$5,000.

President Gainer then moved to Old Business. She turned to Mr. Zickafoose to present the Insurance Report. Mr. Zickafoose reported that there had been one additional claim. KRT currently has no employees on Workers Compensation. An incident related to a collision between a Kanawha Count School Bus and a KRT vehicle was discussed.

Mr. Pitman then presented the Operations Report and noted that for the entire fiscal year, we experienced a 3% decrease in rides compared to July of 2024. Our on-time performance remains

steady. No-shows and cancellations are now displayed in Operations Report Three and no-shows have declined (326) while cancellations have increased (2405). Mr. Pitman explained the no-show policy for the on-demand program. KRT's fare capping program will begin on Monday, August 25th. Director Hill informed the Board that Communications Director, Briana Warner, departed KRT for another opportunity and that her service was greatly appreciated. An update on the State Opioid Response (SOR) program was requested by Todd Goldman, and Mr. Pitman and Mr. Hill briefed the board of recent developments within the program.

Mr. Garrett then presented the Maintenance Facility Update and noted sixteen fare boxes were ordered for the new transit vans to secure the fare revenue they collect. Mr. Hill reminded the board that the FTA Bus Facilities Grant awards are to be announced by September 27th, Mr. Garrett let the board know that the final preparations are being made to post the RFP associated with the maintenance facility pit reconstruction.

Mrs. Gardner then presented the statutorily required Budget Amendments/Revisions for FY 2025 and adjusted line items to account for non-cash budget items. KRT was under budget by \$38,463 for FY 2025. Mr. Snodgrass made a motion to approve the proposed Budget Amendments/Revisions. The motion was seconded by Mr. Farmer and carried with unanimous consent.

Jeffery Mace from the Regional Intergovernmental Council (RIC) briefed the board on three different programs/opportunities that KRT may be interested in. A new KRT fixed route study, making use of RIC suballocated funding, and a potential BUILD grant study were discussed.

Mr. Pitman and Mr. Hill discussed the consideration of Fixed Route Fare Waivers for Paratransit-Eligible passengers as a cost-savings measure. This program would incentivize paratransit-eligible passengers to utilize the fixed-route program, to save on the expense related to sending on-demand operators to pick up individual passengers.

Mr. Hill briefed the board that the administration has been reviewing the Employee Health Insurance Plan Options after a discussion with Kanawha County Commissioner, Lance Wheeler. The County Commission, Ambulance Authority, Yeager Airport, and the City of Nitro, and others have transitioned from the PEIA Health Plan A to the Health Plan C and have experienced substantial savings in premium costs while being able to offer employees a health savings account (HSA) to make up for any deductible differences associated with the transition from plans. This potential change will be reviewed leading up to the next PEIA enrollment window.

With no public comments and nothing further to discuss, President Gainer adjourned the meeting. The next regular meeting of the Board will be held Thursday, September 18, 2025, at 8:45 AM at Authority offices, 1550 Fourth Avenue, Charleston.

Please note that meeting video is archived at: [KRT August 2025 Board Meeting](#)