

**MINUTES OF THE MEETING OF  
THE BOARD OF MEMBERS  
KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY**

**May 15, 2025**

The Board of Members of the Kanawha Valley Regional Transportation Authority (KRT) met for its regular monthly meeting at the offices of the Authority (with attendance both in person and via video conferencing) at 8:45 AM on Thursday, May 15<sup>th</sup>, 2025, pursuant to proper notice to the public and news media.

Present were President Todd Goldman, Valerie Gainer (representing Kanawha County), Jay Snodgrass (representing Kanawha County), Michael Farmer (representing Kanawha County), Thomas Toliver (representing the City of Charleston), \*Bobbie Spry (representing the City of Charleston), Heidi Bonnett Adams (representing the City of Charleston), \*Maurice Anderson (representing the City of Montgomery), \*Dave Casebolt (representing the City of Nitro), \*Jean Arthur (representing the City of South Charleston) , and \*Kay Summers (Mayor of Clendenin). Also present were members of KRT staff: Travis Garrett, Curt Zickafoose, Jess Gardner, Briana Warner, Sean Hill, Rebecca Adkins, and Chris Baldwin. Additionally, Grace Hurney of Jackson Kelly PLLC (legal counsel to the Authority), Jeffrey Mace (representing RIC), Brett Meadows (representing ATU Local 1742) and Audrey Conn (Small Business Liaison with the City of Charleston) were in attendance.

\* - denotes virtual attendance

Absent were Robert Sutphin, Larry Bailey and Marc Doughty.

President Todd Goldman called the meeting to order by welcoming everyone and taking a roll call. The approval of minutes from the April 2025 meeting was tabled until the July 2025 meeting.

President Goldman acknowledged Mr. Hill for an employee commendation. Mr. Hill recognized KRT operator Mr. Cleophus Booth who on April 30<sup>th</sup>, 2025, helped another KRT driver during a medical emergency. He relocated to the driver in need and stayed with the driver until a supervisor arrived. He showed great care and concern for the coworker, and we are proud of Mr. Booth and the work that he does.

Jessica Gardner presented the financial statements for April 2025, consisting of the statement of net position, the statement of revenues and expenses, and a comparative analysis of operations. Mrs. Gardner stated operating revenues for April 2025 totaled \$219,273 and expenses totaled \$1,402,401. She noted that as we near the end of the fiscal year, we are only \$170,000 off of our projections. We were able to recover all losses due to check fraud.

There were no invoices in excess of \$5,000.

President Goldman then moved to Old Business. President Goldman turned to Mr. Zickafoose to present the Insurance Report. Mr. Zickafoose reported that there will be two new claims in May, but we were also able to close two cases. Mr. Zickafoose also reported that at the time of the meeting, KRT had nobody out on workers' compensation.

Mr. Pitman then presented the Operations Report and noted that we saw a decrease in ridership of around 1% in April from April of 2024. He observed that since our February service change, our on-time performance has improved overall to 86%. Our passenger-per-revenue-hour rates have also increased. He noted that we will be moving City Center to Summers St. & Donnally St. through May 26<sup>th</sup> due to the 2025 USA Cycling Pro Road National Championships. Reroutes are listed on the KRT website.

Travis Garrett provided the maintenance report. He reported that KRT has received 14 transit vans and we're working to get those prepared for service. These smaller vans will provide easier maintenance, easy-to-move internal layout options, and are a fraction of the cost of larger vehicles. They have a road life of 5-6 years as opposed to the 6-8 year life span of a larger bus.

President Goldman then moved to new business. Mr. Goldman, Mrs. Adams, and Mr. Snodgrass were present for a Budget Committee meeting the week of May 5<sup>th</sup>. Mrs. Gardner reported that for the next fiscal year, we are still anticipating a \$1.1 million deficit. We are working to cut costs and increase revenue. We are saving \$500,000 through adjustments made beginning in February 2025, however PEIA costs are increasing and we will renegotiate the fuel contract. Mr. Hill reminded the Board that we maintain the Kanawha County Fuel Consortium, which provides fuel to 100 city and county agencies along with senior services, nonprofits and others. Every 2 years we negotiate a fuel contract rate that has saved millions for the county through the years. We are making adjustments this year to the cost of administering the program. Valerie Gainer made a motion to adopt the 2026 Operating Budget as presented. Jay Snodgrass seconded. The motion carried and the 2026 budget was approved. Mrs. Gainer then made a motion to approve the 2026 Capital Reserve Budget as presented. Heidi Adams seconded. The motion carried and the 2026 Capital Reserve Budget was approved.

Also under new business, Mr. Hill reported that there will be upcoming public hearings to discuss changes to the #11 Oakridge, #13 Beech Ave, #15 South Hills, #16 South Park, and #18 Fort Hill. Per reports on ridership by route, these routes still have very high costs-per-passenger even after the February adjustments. KRT will be proposing three new micro transit zones (Southridge, South Charleston, and Kanawha City) in hopes of replacing the fixed route lines with micro transit (on-demand) service. Mr. Pitman reminded the Board that a healthy rate is \$5/passenger on a route. The routes mentioned range from \$34-48 per passenger. KRT will schedule the public hearings and alert the public. We will present ideas and feedback to the Board over the next 2-3 months in hopes of seeing additional service changes in October 2025. Mr. Farmer also suggested KRT looking into finding partners for stakeholder meetings across the county to better explain all of the services offered by KRT and Mr. Hill agreed to look into scheduling.

President Goldman then moved to the Public Comments portion of the meeting. There were no public comments.

With no board comments and nothing further to be discussed, President Goldman adjourned the meeting. The next regular meeting of the Board will be held Thursday, July 17, 2025, at 8:45 AM at the offices of the Authority, located at 1550 Fourth Avenue in Charleston.

*Please note that meeting video is archived at: [KRT May 2025 Board Meeting](#)*