MINUTES OF THE MEETING OF
THE BOARD OF MEMBERS
KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY

November 20, 2025

The Board of Members of the Kanawha Valley Regional Transportation Authority (KRT) met for its regular monthly meeting at the offices of the Authority (with attendance both in person and via video conferencing) at 8:45 AM on Thursday, November 20, 2025, pursuant to proper notice to the public and news media.

Present were President Valerie Gainer (representing Kanawha County), Todd Goldman (representing Kanawha County), Jay Snodgrass (representing Kanawha County), Thomas Toliver (representing the City of Charleston), *Heidi Bonnett Adams (representing the City of Charleston), *Dave Casebolt (representing the City of Nitro), *Maurice Anderson (representing the City of Montgomery), and Robert Sutphin (representing the City of St. Albans). Also present were members of KRT staff: Sean Hill, Travis Garrett, Jacob Pitman, Curt Zickafoose, Jessica Gardner, Allison Wallace, and Chris Baldwin. Additionally, Jill Hall of Jackson Kelly PLLC (legal counsel to the Authority), Jeffery Mace (representing RIC), *Kay Summers (Mayor of Clendenin), and Brett Meadows (representing ATU Local 1742), were in attendance.
* - denotes virtual attendance

Absent were Michael Farmer (representing Kanawha County), Bobbie Spry (representing the City of Charleston), Larry Bailey (representing the City of Dunbar), Marc Doughty (representing the Town of Belle), and Jean Arthur (representing the City of South Charleston).

President Valerie Gainer called the meeting to order and welcomed everyone. Sean Hill conducted the roll call. The reading of the minutes from the October meeting was dispensed with, as each member of the Board had been previously provided copies. Following discussion and a minor amendment, a motion to approve the minutes as amended was made, seconded, and carried unanimously.

Jessica Gardner presented the financial statements for October 2025, consisting of the statement of net position, the statement of revenues and expenses, and a comparative analysis of operations. Mrs. Gardner stated operating revenues for October 2025 totaled $183,083 and expenses totaled $1,433,334. KRT received $2,537,590.70 in levy receipts for October and $360,419.44 in levy receipts for November. SOR revenue was down but was offset by a decrease in labor costs for that service.

There were no invoices in excess of $5,000.

President Gainer then moved to Old Business and turned to Mr. Zickafoose to present the Insurance Report. Mr. Zickafoose reported that no current claims had been closed. KRT currently

has no employees on Workers' Compensation.

Mr. Pitman presented the Operations Report and noted that there was a 4% decrease in passengers from this time last year due to the service changes that went into effect in February. On-time performance remained steady at 84% for fixed-route service and 89% for on-demand service. Trips are increasing in the new microtransit zones. Use of Account Based Ticketing has also increased.

Mr. Hill then discussed the seasonal Holly Jolly Brawley Trolley and temporary relocation of the City Center Transit Station due to the Holly Jolly Brawley zipline.

Mr. Garrett then gave an update on Avail training for employees. The FTA grant for the maintenance facility update had not been announced yet.

President Gainer then moved to new business. Bids for the fuel contract were accepted the day before, November 19. A summary of the bids was presented by Mr. Hill and Mr. Garrett. A motion to accept Colonial Oil's fixed firm bid was made, seconded, and unanimously approved.

With no public comments and nothing further to discuss, President Gainer adjourned the meeting. The next regular meeting of the Board will be held Thursday, December 18, 2025, at 8:45 AM at Authority offices, 1550 Fourth Avenue, Charleston.

Please note that meeting video is archived at: KRT November 2025 Board Meeting